



STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 3/4/19

REQUEST SUBMITTED BY: ☒ E-MAIL ☐ U.S. MAIL ☐ FAX ☐ IN-PERSON

NAME OF REQUESTER: Tricia Mezzacappa

STREET ADDRESS [REDACTED]

CITY/STATE/COUNTY/ZIP(Required): West Easton, PA 18042

TELEPHONE (Optional): _____

RECORDS REQUESTED: *Provide as much specific detail as possible so the agency can identify the information.
Please use additional sheets if necessary

- * 1. The updated codification of ordinances that were provided to Council from its solicitor as recorded in the January 14, 2019 meeting minutes (electronic medium-CD rom or other medium) and which have not been published on the Borough website
2. Any document or screenshot that shows who has access to input, add, and delete data from Borough webpage. 3. The facebook page censoring data which shows how the Borough is blocking comments.

DO YOU WANT COPIES? ☒ YES or NO *I am not seeking paper copies*
DO YOU WANT TO INSPECT THE RECORDS? YES or NO *only electronic*
DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

RIGHT TO KNOW OFFICER: Joan Heebner

DATE RECEIVED BY THE AGENCY: 3-4-2019

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE: 3-11-2019

****Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**

emailed 3-11-19