



pennsylvania
OFFICE OF OPEN RECORDS



STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: Oct 31, 2019

REQUEST SUBMITTED BY: E-MAIL

REQUEST SUBMITTED TO(Agency name & address): Joan Heebner;
boroughmanager@westeastonborough.org

NAME OF REQUESTOR: John G. Yakim

STREET ADDRESS:

CITY/STATE/COUNTY (Required): Pitcairn, PA Allegheny

TELEPHONE (Optional)

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

1.) I am seeking all towing contracts or agreements between West Easton Borough and any towing company it used to remove cars from the street from August 1, 2019 to present. 2.) the business license issued to the towing company by West Easton Borough. 3.) the salvage license in accordance with Penn Dot publication 460, issued to the towing company used by West Easton 4.) In addition I am seeking any and all documents that list or identify any and all vehicles that were towed by West Easton Borough August 1, 2019 to present, which include any of the following...the vehicle make/ model, license plate, owner, date of warning, date of towing, etc...5.) any and all related email correspondence to or from any of the following persons regarding the towing of cars...Borough manager, mayor, council persons, towing companies August 1, 2019 to present.

DO YOU WANT COPIES? YES

DO YOU WANT TO INSPECT THE RECORDS? NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? NO

RIGHT TO KNOW OFFICER: Joan Heebner

DATE RECEIVED BY THE AGENCY: 11-1-19

AGENCY FIVE (5)-DAY RESPONSE DUE: 11-8-19

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*