



STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 1/9/2020

REQUEST SUBMITTED BY: ☒ E-MAIL ☐ U.S. MAIL ☐ FAX ☐ IN-PERSON

NAME OF REQUESTER : West Easton Borough Constable

STREET ADDRESS : _____

CITY/STATE/COUNTY/ZIP(Required): West Easton, PA 18042

TELEPHONE (Optional): _____

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify the information. Please use additional sheets if necessary*

I am seeking all emails and text messages sent and / or received by / to, or from Borough Clerk, Borough Secretary, Solicitor, Mayor and 7 Council persons, Bill Bogari, Robert Mahady, from July 2019 through December 2019, subject matter 2020 budget, and all matters concerning SFVFD increase in funding from \$60K in 2019 to \$80K in 2020, its separation from social hall, and lease agreement for police station.

Call if \$ exceeds 15

DO YOU WANT COPIES? YES or NO
DO YOU WANT TO INSPECT THE RECORDS? YES or NO
DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

RIGHT TO KNOW OFFICER: Joan Heebner

DATE RECEIVED BY THE AGENCY: 1-13-2020

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE: 1-21-2020

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*