



STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: January 21, 2020

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Shauna Ponton

STREET ADDRESS: 2589 Interstate Drive

CITY/STATE/COUNTY (Required): Harrisburg, PA – Dauphin Co

TELEPHONE (Optional): Email: shauna.ponton@seiu668.org

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

Please provide the following requests:

- *How many employees are on the payroll.*
- *How many are unionized.*
- *Which employees are unionized.*
- *The name of the union representation.*
- *What part of the employee group does this representation cover.*
- *The names and addresses of the non-unionized employees.*
- *Job titles, date of hire, and rate of pay for all employees.*

Please email me this information at shauna.ponton@seiu668.org.

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: Joan Heebner

DATE RECEIVED BY THE AGENCY: 1-21-2020

AGENCY FIVE (5)-DAY RESPONSE DUE: 1-28-2020

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*