



STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 7/9/2020



REQUEST SUBMITTED BY:



E-MAIL



U.S. MAIL



FAX



IN-PERSON

NAME OF REQUESTER : West Easton Borough Constable

STREET ADDRESS

: _____

CITY/STATE/COUNTY/ZIP(Required): West Easton, PA

TELEPHONE (Optional):

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify the information.
Please use additional sheets if necessary*

I was told over the phone today that no records of the Borough will be furnished to me , no matter how simple, without filing a RTK request. Here is my RTK request (40 items listed in attachment). You all have a healthy and safe weekend. Electronic copies sought, unless otherwise specified.

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

RIGHT TO KNOW OFFICER: Joan Heebner

DATE RECEIVED BY THE AGENCY: 7-10-2020

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE: 7-17-2020

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

1. YTD GF Budget status report, expenditures
2. YTD GF Budget Status report , revenues
3. YTD GF Expenditure History Report
4. YTD Sewer Revenues and Expenses
5. Statement of Account-Sewer payments for all even numbered homes on Spring Street from 158 to 166 (inspection only)
6. All paid invoices for 2020 (inspection only)
7. March 2020 Treasurer Report
8. April 2020 Treasurer Report
9. May 2020 Treasurer Report
10. June 2020 Treasurer Report
11. March 2020 meeting checklist approved and paid
12. April 2020 meeting checklist approved and paid
13. May 2020 meeting checklist approved and paid
14. June 2020 meeting checklist approved and paid
15. March 2020 debit account bank statement
16. April 2020 debit account bank statement
17. May 2020 debit account bank statement
18. June 2020 debit account bank statement
19. March 2020 General Fund bank statement (inspection only)
20. April 2020 General Fund Bank Statement (inspection only)
21. May 2020 General Fund Bank Statement (inspection only)
22. June 2020 General Fund Bank Statement (Inspection only)
23. Gross and net pay for Joan Heebner , David Gehman, Robert Mahady and Dane Thatcher , individually, by pay period , March 2020 through June 2020
24. Internet browsing history, all computers, July 1 through July 9
25. All committee meeting minutes March 2020 through June 2020
26. All emails, correspondence, other records, papers and notes, and notices sent to and from all council persons , Mayor and employees , solicitor (former or present) , and/ or Vinnie Fodero, and Northampton County employees, State employees, Senators, Congressman/ woman, State Reps, and PSAB concerning "Delta Wash" January 2020 through present
27. Same as item 26, but concerning IQ fibers
28. Same as item 26, but concerning Dubs on 5th
29. Same as item 26, but concerning DUI center
30. Same as item 26, but concerning Hubcap Store
31. Same as item 26, but concerning Drug Treatment Center
32. Same as item 26, but concerning COVID-19
33. Same as item 26, but concerning State and County Grants
34. Same as item 26, but concerning West Easton Volunteer Fire Department
35. Same as item 26, but concerning Municipality of Monroeville and Mezzacappa, Yakim
36. Same as item 26, but concerning Gregg Township and Mezzacappa, Grove
37. Same as item 26, but concerning August 2012 video of Mezzacappa at Borough Hall
38. Same as item 26, but concerning West Easton Police Department and 911 center
39. Same as item 26, but concerning West Easton Mart

40. All text messages , emails and phone records, documents , notes or papers from or to Joan Heebner , David Gheman Robert Mahady , Matthew Dees and Dan Depaul March 2020 to present , regarding virtual meetings on Zoom or other platforms , that were planned or held in place of in person meetings.