



-----Original Message-----

From: JAMES ROBERTS [<mailto:tristateoffice19034@gmail.com>]

Sent: Friday, October 2, 2020 3:30 PM

To: boroughmanager@westeastonborough.org

Subject: [West Easton Borough] Right to know Request

Sender Name: JAMES ROBERTS

Sender email: tristateoffice19034@gmail.com Sender IP: 100.11.9.148

We're requesting mailroom records for the 2020 tax year in relation to the postage meter lease agreement. Please provide a copy of the lease that shows the type of mailing equipment, monthly/quarterly payment, and date of the signed agreement. If you have a copy of your most recent invoice or purchase order, please submit. Any package training software if applicable. We do not wish to inspect the records or need it certified. Please forward the appropriate documents to Tristateoffice19034@gmail.com Thank you, James Roberts
Officetristateoffice19034@gmail.com